

Government of the people's Republic of Bangladesh
Ministry of Posts, Telecommunications & Information Technology
Information and Communication Technology Division
ICT Tower (Former BCC Bhaban), Agargaon, Dhaka.
Personnel Service Section
www.ictd.gov.bd

No. 56.00.0000.015.25.013.16-279

Date: 31 March, 2016

To : Chief Accounts Officer
Information & Communication Technology Division (ICTD)
CGA Bhaban, Segun Bagicha, Dhaka.

Subject: Sanction to visit the HP factory in Singapore to be held on 31 March-05 April 2016 or on nearer possible date.

Dear Sir,

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to visit the HP factory in Singapore to be held on 31 March-05 April, 2016 or on nearer possible date under the following terms and conditions:

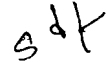
Sl.	Name	Designation
1.	Mr. Iqbal Mahmud	Director (Deputy Secretary), Department of Information and Communication Technology
2.	Dr. Sadia Sharmin	Assistant Professor (Dept. of CSE), Bangladesh University of Engineering Technology (BUET)
3.	Sk Mofizur Rahman	Operation Manager, Bangladesh Computer Council.
4.	Mr. Md. Rafiqul Islam	Assistant Maintenance Engineer, Establishment of Computer and Language Training Lab in Educational Institutions all over the Country Project, Department of Information and Communication Technology

Terms and conditions:

- (a) During this visit they will be treated as on duty.
- (b) All expenses in this connection will be borne by the respective tenderer (Flora Telecom Ltd.).
- (c) They will leave Dhaka for Singapore on 31 March, 2016 or on nearer date and will leave Singapore for Dhaka on 06 April, 2016 or on nearer date.
- (d) They will draw their pay and allowances in local currency during the aforesaid period.

02. This sanction has the approval of competent authority.

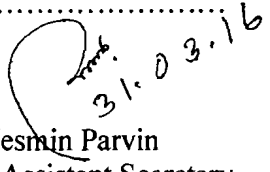
Your's sincerely



Jesmin Parvin
Senior Assistant Secretary
Phone: 02-8181646 (off.)

Copy for information and necessary action (Not according to seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. H. E. The Ambassador, The Embassy of Singapore in Bangladesh, Ventura Avenue (5th floor), CWN (C) – 8/B Gulshan Avenue, Bir Uttam Mir Shawkat Sharak, Dhaka 1212.
4. H. E. Ambassador, Embassy of Bangladesh in Singapore (By Bag).
5. Head, Department of Computer Science and Engineering, BUET, Dhaka.
6. Additional Secretary (All), Information & Communication Technology Division, Agargaon, Dhaka.
7. Director General, Department of Information & Communication Technology, Agargaon, Dhaka.
8. DG, Consular Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka [Attested Photocopy of concern note sheet is enclosed for issuing Note Verbal in favour of the said officials].
9. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
10. Project Director, Establishment of Computer and Language Training Lab in Educational Institutions all over the Country Project, ICT Tower (Ex. BCC Bhaban) (5th Floor), Agargaon, Dhaka.
11. Joint Secretary (All), Information and Communication Technology Division, Agargaon, Dhaka.
12. Senior System Analyst, Information & Communication Technology Division, Agargaon, Dhaka (Request for publish this GO in webpage).
13. Director, Civil Aviation, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
14. PS to Honorable State Minister, ICT Division, MoPT&IT, Agargaon, Dhaka.
15. PS to Secretary, ICT Division, MoPT&IT, Agargaon, Dhaka.
16. Immigration Officer, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
17. Mr./Mrs.....


Jesmin Parvin
Senior Assistant Secretary